



TRAINING PROGRAM APPLICATION

Name: _____ Date: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone (home): _____ (cell): _____

E-mail: _____

Referred by: _____

Educational Institution: _____ Expected Degree: _____

Thank you for applying for a traineeship/internship/practicum with Cancer Support Community Los Angeles (CSCLA). Please print, sign, and return this form along with the following documents:

1. Cover letter: Please include the following in your letter:
 - Your interests in working with the patients, caregivers, and families utilizing CSCLA free programs;
 - How you can contribute to our community and mission;
 - Elements of your training and experience that have prepared you for clinical work with the people impacted by cancer;
 - How your participation in the CSCLA Training Program may help you realize your professional goals;
 - Other special skills and interests.
2. Curriculum Vitae.
3. Current transcript (unofficial okay) or a list of completed graduate program courses.

Thank you for your application.

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Our mission is to ensure that all people impacted by cancer are empowered by knowledge, strengthened by action, and sustained by community. All programs and services are provided free of charge.

CANCER SUPPORT COMMUNITY LOS ANGELES
TRAINING COMMITMENTS – a minimum of 16 hours per week for one year

Self-study Commitments (to be completed during first 6 weeks):

1. Read the CSC Training Manual for Facilitation of Support Groups
2. Review *The Wellness Community Guide To The Fight For Recovery*

Ongoing Commitments: (every week throughout the year):

1. Attend Intern Group Supervision every Wednesday from 10am to 11am.
2. Attend Individual Supervision as directed to by your educational program or Clinical Board.
3. Attend Large Group Clinical Supervision on Wednesdays (frequency determined by trainee status).
4. Participate in didactic presentations the 1st & 3rd Wednesdays of each month from 11am - 12pm.
5. Come to supervision prepared to ask questions and raise clinical issues
6. Participate as co-facilitator-in-training in two, 2-hour weekly groups for a four-month rotation. There are three rotations per year.
7. Conduct individual counseling from a brief-therapy model (e.g., Cognitive Behavioral, Brief Strategic Therapy, Meaning-Centered). Counseling hours available will depend on the fluctuating needs of CSC. Couples, family, and child therapy may be offered, as needed.
8. Assist with the overall CSC Program by conducting initial interviews; staffing reception desk and triaging calls; leading Newcomer Orientation meetings; and assisting with program outreach, program development, and data entry for clinical-related programs, etc.

Intermittent Commitments (occasionally throughout the year):

1. Attend at least one mind-body stress reduction session per four-month period.
2. Participate in Social or Child & Family events.

Optional Programs:

1. Invited to participate in outreach efforts.
2. Invited to attend Educational Programming and CSC Trainings.

Administrative Commitments:

1. Trainees and Interns are expected to take the initiative regarding all forms required by their school and/or the governing board of their expected degree/license. Your supervisor at CSC will cooperate in completion of any forms required.
2. Complete weekly Hour Logs and document all clinical hours for entry by Program Manager.
3. Document all Interviews, Counseling, and Phone/Email contact.
4. Implement Distress Screening, per current site protocol.
5. Complete self-evaluation and receive supervisor evaluation at the end of each four-month rotation.
6. Keep attendance record and write group process notes for the weekly dedicated groups you participate in.
7. Fill out the weekly "Group Status" reports for the weekly groups you are participating in.

NOTE: The intern/trainee relationship with CSC is a voluntary one and either party may terminate it at will.

Printed Name: _____

Signature: _____ Date: _____